

**LETTER OF DEMAND**

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**PER REGISTERED POST / BY HAND**

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**DEAR .....**

**WRITTEN DEMAND IN TERMS OF SECTION: 29(1) OF THE SMALL CLAIMS COURT ACT, 1984 (ACT 61 OF 1984)**

**TAKE NOTE THAT THE UNDERSIGNED HEREBY CLAIMS PAYMENT OF R .....**

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**Take further notice that unless the said amount is paid to the undersigned within fourteen days from receipt hereof, action will be instituted against you in the Small Claims Court.**

**(If necessary part of the Claim will be abandoned in terms of Section: 18 of Act 61 of 1984 and a claim for the amount of R 12 000 will be instituted.)**

**Yours faithfully**

**Plaintiff**

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